

FOOD AND BEVERAGE MOVE-IN GUIDE

Welcome to the 2026 NACS Show! We thank you for your support and wish you a successful show. To facilitate a smooth and efficient move-in, please note the following information:

MOVE-IN HOURS

Friday, October 2	12:00 noon – 5:00pm
Saturday, October 3	8:00am – 5:00pm
Sunday, October 4	8:00am – 5:00pm
Monday, October 5	8:00am – 5:00pm
Tuesday, October 6	8:00am – 5:00pm
Wednesday, October 7	8:00am – 10:00am*

**This time is for product placement and food preparation only.*

Removal of trash placed in the aisle during this time will be charged to the exhibitor!

All booths must be set by 5:00pm, Tuesday, October 6.

Overtime charges will apply for move-in all day on Saturday, Sunday and after 4:30pm on weekdays. All empty crates will be removed by 8:00pm on Tuesday, October 6 to allow for carpet installation and completion of exhibit hall preparations.

ADDITIONAL MOVE-IN / SHOW INFORMATION

**Please refer to the [Official Move-In Guide](#) for a full scope of necessary information and policies*

ICE AND HANDWASHING KIT LOCATIONS

Exhibitors can purchase Ice and the required Handwashing Sanitation kits onsite. Please review the [SNHD Hand Sanitation Policy](#) ahead of time.

Locations are noted in the [floor plan](#) and below -

- **North Hall:**
 - **Fremont Grill** concession stand near booths N3253 & N3245
 - Hours: 10/6; 12 – 5 pm: 10/7 & 10/8; 7:30 am – 6 pm: 10/9; 7:30 am – 1:30 pm
 - **Vegas Street Eats** concession stand, far east side of the hall near booths N262 & N268
 - Hours: 10/6; 12 – 5 pm: 10/7 & 10/8; 7:30 am – 6 pm: 10/9; 7:30 am – 1:30 pm
- **Central Hall:**
 - **Market Fresh** concession stand, service tunnel entrance near Hunt Brothers Pizza booth C4622 and PIM Brands C4429
 - Hours: 10/6; 12 – 5 pm: 10/7 & 10/8; 7:30 am – 6 pm: 10/9; 7:30 am – 1:30 pm
 - **Concession Stand in C5 Blockhouse in Fuels section**
 - Hours: 10/6; 12 – 5 pm: 10/7 & 10/8; 7:30 am – 6 pm: 10/9; 7:30 am – 1:30 pm

DISHWASHING AND HOT WATER FILL STATIONS

All washing/cleaning of utensils and materials must be done at designated Dishwashing Stations. Look around for overhead hanging signage labeled “Dishwashing Area & Hot Water Filling Station” or view the floorplan [here](#). There are two stations in North Hall and three in Central Hall.

Hours of Operation:

- October 6 from 12:00 PM to 5:00 PM
- October 7 & 8 from 7:30 AM to 6:00 PM
- October 9 from 7:30 AM to 7:00 PM

North Hall:

- Build-out stand near Fremont Grill Concession Stand near booths N3267 & N3265
- Build-out stand near Vegas Street Eats Concession Stand near booths N278 & N268

Central Hall:

- Build-out in Foodservice section near booth C5685 (Thermoseal)
- Concession Stand in C5 Blockhouse in Fuels section
- Express station build-out in C2 near booth C4298 (Drop off only; not a hot water fill)

PERISHABLE PRODUCT DELIVERY

During move-in, prior to show open, exhibitors are required to check in at the Refrigerated/Freezer/Dry Storage Desk to set up a daily delivery schedule. Arrangements must also be made for perishable products returning from the booth to storage at the end of the day. Labor charges will apply.

- Check-in dates and time:
 - Friday, October 2, 2026 through Thursday, October 8, 2026 from 7:00 AM - 3:30 PM
 - Friday, October 9, 2026 from 7:00 AM - 3:30 PM
- Cold / Dry Storage desk location:
 - Central Hall - Freight Door 5
 - North Hall - Freight Door 15

Exhibitors must identify and sort products by both delivery day/time and storage temperature.

- Daily deliveries must be labeled with the following information: day of week / AM or PM delivery / booth number
- Pallets must be organized by refrigerated, frozen, and dry products. Separate pallets are required for products varying in temperature.

Freeman will not break down pallets without exhibitor supervision. Freeman shall not be liable for any damage or loss resulting from pallet breakdown.

For exhibitors who did not place orders prior, all onsite storage orders placed at show site will be charged an additional 30% and are subject to space availability.

ALCOHOL DELIVERY

All approved alcohol that was correctly delivered and labeled to Freeman's on-site receiving location will be handled by Freeman, not Sodexo Live! Freeman will maintain a list of approved exhibitors authorized to receive alcohol deliveries.

Once on-site, exhibitors must visit the Freeman Cold / Dry Storage Service Desk to schedule delivery of their product to their booth. Freeman labor will coordinate and complete the delivery.

Any delivery issues should be directed to Freeman. Sodexo Live! is not responsible for any alcohol left behind. It is the exhibitor's responsibility to make prior arrangements with the show contractor for the removal of any remaining product from their booth at the close of the show.

ONSITE ASSISTANCE

Our expert team of floor managers will be available to assist you at any time during move-in.

Mike Stella	Booths N200-N1699 (North)	Desk near JTI LIGGET, N1115
Mary Birnie	Booths N1700-N3299 (North)	Desk near Mars Snacking, N2605
Barry Schlossberg	New Exhibitor Area only (Central)	Desk near Hoover Architectural Solutions Reynobond, C3398
Pam Stubbs	Booths C3600-C3659-5099 (Central - excluding New Exhibitor Area)	Desk near Uncle Ray's, C4169
Tom Pivarnik	Booths C5100-C6599 (Central)	Desk near Bake'n Joy Foods Inc, C5301
Barbara Powell	Booths C6600-C7499 (Central)	Desk near Franklin Electric, C6601

IMPORTANT ROOM LOCATIONS AND PHONE NUMBERS

<u>Vendor/Service</u>	<u>Location/Room</u>	<u>Phone Number</u>
Freeman Service Desk	North Hall - (just inside the N1 main entrance, near booth N3005 Monarca Food Solutions) Central Hall (service tunnel near booth C4622 Hunt Brothers Pizza).	(855) 591-7957
LVCC Emergency	Phone Number	(702) 943-3500
NACS Show Office	Room N238	(702) 943-3500
Freeman Cold/ Dry Storage Desk	Central Hall - Freight Door 5 North Hall - Freight Door 15	(888) 508-5054
Sodexo Live! Service Desk	North Hall - (just inside the main entrance, near booth N3005 Monarca Food Solutions) Central Hall (service tunnel near booth C4622 Hunt Brothers Pizza).	Main Office - (702) 943-6779